

## NOTICE OF MEETING

The **Board of Directors** of the Lakeway Municipal Utility District will convene at **Wednesday, April 8, 2020 at 9:30 AM** via teleconference, with the following agenda.

The public may remotely participate in the open meeting by calling this toll-free number: **(512) 910-7546** and using the access code 709 980 310 #.

On March 13, 2020, Governor Abbott issued a disaster proclamation certifying that the novel coronavirus COVID-19 poses an imminent threat of disaster for all counties in the State of Texas. Governor Abbott also issued Executive Order GA-08 (March 19, 2020), which was extended by Executive Order GA-14 (March 31, 2020), requiring all Texans to take actions to slow the spread of COVID-19 by minimizing social gatherings and in-person contact with people who are not in the same household until April 30, 2020.

### INSTRUCTIONS FOR PUBLIC PARTICIPATION

On March 16, 2020, Governor Abbott suspended various provisions of the Open Meetings Act that require government officials and members of the public to be physically present at a specified meeting location. **Pursuant to that suspension, the Board will meet via telephone and members of the public will not be allowed to attend this meeting in person.**

Public comment can be made via email or telephone; no in-person input will be allowed. Submit written comments via email to [boardmeetingopenforum@Lakewaymud.org](mailto:boardmeetingopenforum@Lakewaymud.org) before 9:30 AM on April 8, 2020 for distribution to the Board members prior to commencement of the meeting. Oral comments can be made at the beginning of the meeting by using the telephone number and access code listed above. All public comment will occur at the beginning of the meeting only. When making comments, please provide your name, address, and the number of the agenda item you wish to address.

The Board may act on any or all of the items listed below.

#### QUORUM

1. Determine Quorum and Call to Order
2. Pledge of Allegiance

#### CITIZENS

3. CITIZEN COMMUNICATION (via email received before the deadline or telephone - see above).

*This is an opportunity for citizens to address the Board concerning an issue pertaining to the District that is not on the agenda. A completed Request to Address the Board form must be submitted to the Presiding Officer before the meeting begins. The Presiding Officer may place a time limit on all comments from citizens. Response by the Board to any comments under this heading is limited to making a statement of specific factual information or reciting existing policy related to the issue. Any deliberation by the Board on the matter is limited to a proposal to place it on the agenda of a future Board Meeting.*

#### AGENDA ITEMS

4. Items listed on the Agenda

*This is an opportunity for citizens to address the Board concerning an item that is listed on the Agenda. Please include your name, address, and number of the Agenda item you would like to address. The Presiding Officer may place a time limit on all comments from citizens.*

5. Discussion and possible action on the "Sixth Amendment to Commercial Contract Unimproved Property by and between the District and HSD-Lakeway Holdings, Ltd." pertaining to the sale of the land generally situated at 1931 Lohmans Crossing, Lakeway, Texas. (this item may be discussed in Executive session as authorized by Texas Open Meetings Act 551.072).

- Report from General Manager
- Board discussion/action

6. Discussion and possible action on report from the General Manager on District personnel-related matters resulting from the designation of District services as "Essential Services" needed to operate and maintain drinking water and wastewater infrastructure under Executive Order GA-14 (relating to the novel coronavirus COVID-19), including employee staffing plans, safety procedures, teleworking, benefits, estimated financial impacts, and other COVID-19 personnel-matters.

- Report from General Manager
- Board discussion/action

7. Discussion and possible action to approve a Deferred Payment Plan Policy.

- Report from General Manager
- Board discussion/action

8. Discussion and possible action to approve an ORDER OF THE BOARD OF DIRECTORS OF THE LAKEWAY MUNICIPAL UTILITY DISTRICT REGARDING THE DISTRICT'S RESPONSES TO THE NOVEL CORONAVIRUS COVID-19 INCLUDING PROVISIONS AUTHORIZING TEMPORARY CLOSURE TO THE PUBLIC OF THE DISTRICT'S ADMINISTRATIVE OFFICE, CONDUCTING BOARD AND COMMITTEE MEETINGS REMOTELY AS ALLOWED BY LAW, MAKING DEFERRED PAYMENT PLANS AVAILABLE TO QUALIFIED CUSTOMERS, AND TAKING OTHER ACTIONS IN RESPONSE TO COVID-19; REPEALING CONFLICTING ORDERS; AND PROVIDING AN EFFECTIVE DATE.

- Report from General Manager
- Board discussion/action

9. Discussion and possible action to approve NPW pump at Palos Verdes Plant (S-4) Replacement/repair.

- Report from General Manager
- Board discussion/action

10 Discussion and possible action on status of Out-of-District pressure sewer system for the Lakeway Phase 1, Secs. 1-17.

- Report from General Manager
- Board discussion/action

11. Discussion and possible action on Financials, Calendar,

- A. Monthly financial Report February 2020
- B. Budget versus Actual February 2020

C. Calendar

**CONSENT AGENDA** - The following consent items may be approved by one Board vote. Any Director may pull consent items from the consent agenda for discussion.

12. Approve Minutes of Regular meeting on March 11, 2020

13. Approve Minutes of Regular meeting on March 18, 2020

The Board of Directors is authorized by the Texas Open Meetings Act, Chapter 551, Texas Government Code, to convene in closed or executive session for certain purposes, including receiving legal advice from the District's attorney (Section 551.071); discussing real property matters (Section 551.072); discussing gifts and donations (Section 551.073), discussing personnel matters (Section 551.074) and discussing security personnel or devices (Section 551.076). If the Board of Directors determines to go into executive session to discuss any item on this agenda, the presiding officer will announce that an executive session will be held and will identify the item to be discussed and the provision of the Open Meetings Act that authorizes the closed or executive session.



Larry Burmeier, President  
Board of Directors  
04/03/2020

I, Loyd Smith, Finance/Administration Manager of the Lakeway Municipal Utility District, do hereby certify that this Notice of Meeting was posted on the bulletin board at the District's Offices, 1097 Lohmans Crossing, Lakeway, TX 78734-4459, a place readily accessible to the general public at all times, on 04/03/2020 at 5:00PM and remained so posted for at least 72 continuous hours preceding the scheduled time of said meeting.



Loyd Smith, Finance/Administration Manager

The Lakeway Municipal Utility District is committed to compliance with the Americans Disability Act. Reasonable modifications and equal access to communications will be made provided sufficient notification is given.

