

Engineering and Operations Committee Meeting

Minutes

28 May, 2020

The E&O meeting convened at 1:30 P.M., Thursday, May 28, 2020, via telecom from the Lakeway Municipal Utility District's office located at 1097 Lohman's Crossing, Lakeway, Texas 78734-4459. Due to the COVID-19 it was decided to have the meeting by a telephone conference.

The following Engineering and Operations (E&O) Committee Members, General Manager (GM), and Board Liaison were connected on the conference call:

Phil Lanier, *Committee Chairperson*,
Earl Foster, *General Manager, Lakeway M.U.D.*,
Bob Rives, *Committee Member (Secretary)*,
John Sayre, *Board Member and Board Liaison to Committee*,
Wayne Seime, *Committee Member (Vice Chairperson)*.

The meeting's agenda had been distributed by e-mail to all committee members on May 28th, 2020. The designated agenda for the meeting was:

1. Review Pay Application #1 for Austin Engineering,
2. Review Pay Application #2 for Austin Engineering,
3. Review Pay Application #3 for Austin Engineering,
4. Review Engineer Pay/Benefits Health Insurance,
5. Review Storage Options from HDR Engineering,
6. Discussion Issue with L-1 Line.

The meeting was opened with Mr. Foster discussing item one stating that Castleberry Engineering and Mr. Foster reviewed the invoice from Austin Engineering Co., Inc. and approved it for \$49,400. The LMUD Board subsequently approved the invoice on 10 May.

Invoice #2 has been reviewed by Castleberry Engineering and Mr. Foster and they approved the amount of \$275,956; the payment is pending until the LMUD Board meets on June 10th for their approval. A preliminary invoice #3 was issued by Austin Engineering with their estimate of the work during the next interval at about \$1,361,055. This tentative invoice will be reviewed by Castleberry Engineering and Mr. Foster. He will present it at the June Board meeting and ask that he be allowed authority to bill invoice #3 prior to the next Board meeting. However a final invoice will be sent after the initial review but after the June Board meeting. Mr. Foster indicated that the final invoice amount could change and may be somewhat less. Mr. Foster indicated that the project should be completed by late December or early 2021. He expects that the pipeline work will be completed sometime in June with the primary remaining

work being the lift station. The work on the lift station should start toward the end of May. The original contract amount for the lift station, force main, and S-5 WRP improvements is \$4,589,000.

Mr. Foster then proceeded to talk about item four which concerned Castleberry Engineering and Consultant Christianne Castleberry. As a valued personage she is having a difficult time finding health insurance on her own. Mr. Foster after reviewing market changes in compensation proposed that in lieu of a change in monetary compensation, Ms. Castleberry be included in the LMUD's Health Plan. LMUD would pay 40% of the premium costs and Ms. Castleberry the remainder. It is the consensus of the O & E Committee that the LMUD Board should approve Mr. Foster's proposal in regards to the LMUD/Castleberry Pay-Benefits Health Plan in lieu of salary compensation.

Mr. Foster e-mailed a number of documents and plans to the committee members regarding the proposed reclaim-water storage site off Highlands Blvd asking the committee to review the data for the upcoming July meeting. The overview material involves three possible plans, a 16-million gallon earthen embankment pond, or two ground-level storage tanks (15-million gallons each or 30-million gallons total), or a recessed pond that would have a storage capacity of about 23-million gallons. It was noted that each scenario will require a large amount of earth materials to be hauled off. The earthen embankment pond would be the cheapest method, however, it would also have the least storage capacity.

Mr. Foster discussed an issue regarding the L-1 Line which appears to have a sediment blockage within the six-inch line. He sent a general profile of the line along with a plan view to illustrate a possible low point where the sediment clog could be causing the problem. This might require a relocation of part of the line to avoid a belly point and thus eliminate possible future problems of this type. The staff is presently working to solve this problem.

The next regular meeting is scheduled for Thursday, July 16th, 2020, at 1:30 PM. With no other business Mr. Lanier adjourned the telephone conference at 2:15 PM.

The minutes have been read and approved by e-mail:

The minutes approved this 1st day of June, 2019.

Yeas__3__, Nays__0__.

Robert G. Rives, Secretary, E&O Committee, L.M.U.D.