

Minutes  
Lakeway Municipal Utility District  
Board of Directors Meeting  
September 16, 2020

The Board of Directors met in SPECIAL session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following Directors present:

Directors Present:

John Sayre  
Don Goff  
Jerry Hietpas  
Larry Burmeier

Directors Absent:

Lawrence Christian

Staff Present:

Earl Foster  
Lloyd Smith

1. Determine quorum and Call to Order.
  - Hietpas declared a quorum present and called the meeting to order.
2. Pledge of Allegiance was led by Hietpas.
3. Citizens: None.
4. Public Hearing on 2020 Proposed Tax Rate.
  - Hietpas declared the Public Hearing open.
  - Foster said the original proposed rate was 0.1058, but that had been reduced to 0.1030 which is 2.5% less than the original proposed rate.
  - Hearing no other requests to speak, Hietpas declared the Public Hearing Closed.
5. Discussion and possible action to approve 2020 Tax Rate.
  - Hietpas asked for the General Manager's report.
  - Foster replied that Staff recommends the rate be set at 0.1030.
  - Sayre asked what the basis is for the 98% collection rate; Foster replied that the historic average for LMUD collections is 98% and noted that many utilities are in the 95-96% range.
  - Sayre moved to approve the 2020 Tax Rate at 0.1030; Goff seconded.
  - General Board Discussion.
  - Motion passed unanimously.
6. Discussion and possible action on Pay App #5 for Austin Engineering for Out of District Wastewater Force Main, Lift Station & S-5 WRP Improvements.

- Hietpas asked for the General Manager's report.
- Foster said this is the 5<sup>th</sup> payment to Austin Engineering, and the project was on plan and on time.
- Sayre said let's approve.
- Hietpas asked when we would be ready to send sewage from ODWW Phase 1 to the S-5 plant; Foster replied February or March 2021.
- Foster added that in November or December 2020, we will be contacting customers in Phase 1 to sign up for or decline connection. There will be 2 or 3 crews working on different aspects of each connection.
- Sayre moved to approve Pay App #5 as presented; Burmeier seconded.
- General Board discussion.
- Motion passed unanimously

7. Discussion and possible action to approve Suggested Write-Offs.

- Hietpas asked for the General Manager's report.
- Foster explained that LMUD writes off any uncollectable debts in March and September, and this action will be writing off 6 such debts for a total of \$1,488.65.
- Goff moved to approve the write offs as presented; Burmeier seconded.
- General Board discussion.
- Motion passed unanimously.

8. Discussion and possible action on General Manager's Salary/Benefits.

- Hietpas asked if Foster had anything to say before the Board went into closed session.
- Foster said he enjoyed working for LMUD, was proud of the accomplishments the last 10 years, and looked forward to more over the next 10 years.

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**The Board went into Executive Session in accordance with the Texas Open Meetings Act Section 551.074 (Deliberation Regarding Personnel Matters) at 9:52AM.**

**The Board returned to Open Session in accordance with the Texas Open Meetings Act Section 551.074 (Deliberation Regarding Personnel Matters) at 10:31AM.**

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- Goff complimented Foster saying the Board gave him an A+ rating for doing a great job with many challenges.
- Goff moved to approve a 5.45% increase in salary; Burmeier seconded.
- Hietpas asked Foster to expound on what's coming in the next year, where bottlenecks are, and where Foster see's Staff responsibilities going.
- Foster responded with his view on the topics presented.
- Burmeier said Hietpas and Foster would meet privately to discuss.

- Hietpas agreed, saying the GM reports to the President, although Foster's office is open to any Board member at any time.
- General Board discussion.
- Motion passed unanimously.


ADJOURNMENT

The meeting was adjourned at 10:43AM.



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Loyd Smith, Finance/Administration Manager

Minutes approved on the 14<sup>th</sup> day of October, 2020.



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Jerry Hietpas, President, Board of Directors

ATTEST:



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Don Goff, Secretary, Board of Directors

