

Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
March 10, 2021

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following participating:

Directors Present:	Jerry Hietpas Don Goff Lawrence Christian John Sayre
Directors Absent:	Larry Burmeier
Staff Present:	Earl Foster Loyd Smith Buster Hopkins Raf Mendoza Roger Fry

QUORUM:

1. Determine Quorum and Call to Order

Meeting was called to order at 9:32 AM.

Hietpas declared a quorum of Directors present with Burmeier absent.

2. Pledge of Allegiance was led by Hietpas.

CITIZENS

3. None

AGENDA ITEMS:

4. Discussion and possible action on Recognizing Pauli Delgado for 30 years of employment/retirement.

- Hietpas welcomed, congratulated and thanked Delgado for his many years of service to LMUD, presenting him with a commemorative LMUD tumbler.
- Foster added his congratulations and thanks and mentioned that Delgado was known for always having a smile on his face.
- Delgado spoke of his initial job interview and his becoming a U.S. Citizen while working for LMUD.
- General Board discussion.
- No action was taken.

5. Discussion and possible action on 2021 Weather Event.
 - Foster reviewed the events of February 12-20 which brought snow, ice, and single digit temperatures. He reviewed the emergency staffing that was put in place to ensure continuous water service to LMUD customers. He recognized Roger Fry (Wastewater Supervisor), Raf Mendoza (Water Supervisor), and Buster Hopkins (Field Supervisor) for their excellent work in keeping staff on site 24/7 during the crisis. Administrative Staff was also recognized for working at home to ensure customer's calls and emails were addressed.
 - Foster also mentioned the number of customers who suffered water pipe damage due to the freeze and asked that the Board waive the normal 30K gallon minimum usage requirement in granting leak relief for customers so affected.
 - Hietpas said he was proud of LMUD's response to the crisis.
 - Sayre moved that the 30K gallon minimum be waived for customers suffering broken pipes during the weather event per Foster's request; Goff seconded.
 - General Board Discussion.
 - Motion passed unanimously.

6. Discussion and possible action on Governor Abbott Executive Order to slow the spread of COVID-19, specifically mask mandate lifted, and offices open to public.
 - Foster reviewed LMUD experience during the pandemic, saying there have been 4 cases of COVID-19 among employees of LMUD, and because the wearing of masks was enforced, no quarantine of other employees was required. Foster recommended that LMUD continue with the mask mandate and with the office closed to the public at least through the end of May. He added that LMUD is in concert with the City of Lakeway on this issue.
 - Sayre said Foster has the right approach to keep wearing the masks.
 - Hietpas said it makes sense for LMUD to be in concert with the City of Lakeway.
 - Foster added we should approach it on a month-by-month basis.
 - Hietpas said the Board doesn't have to look at it each month, that the General Manager has the authority to act.
 - Sayre said he agreed but appreciates being informed.
 - General Board discussion.
 - No action was taken.

7. Discussion and possible action to approve Hoover Construction Pay App #2 on Project #2 OD wastewater project along Live Oak Golf Course #10 fairway.
 - Foster said this Pay App is for the work from Hole #10 to Vanguard, and that there was a reduction of \$3,981.50 for pipe that didn't have to be laid. He added this part of the job is complete.
 - Hietpas asked how responsive Hoover has been; Foster replied that Hoover has been very responsive and has done a great job.

- Sayre asked with the weather interruption is there additional work the contractor could do?
 - Foster said three new hires have been added and will start March 22, and we are looking at the possibility of Hoover laying some main line for us. These main lines are expensive due to all of the utilities underground (including LMUD). As of the end of March/beginning of April, LMUD crews focus will be on installing grinder pumps.
 - Hietpas asked about the attitude of the customers; Foster replied that we are still above 80% opt-ins.
 - Sayre asked if we could hook up 5 houses per week; Foster replied 2 houses per week.
 - Hietpas mentioned the possibility of one grinder pump servicing 2 houses. Foster said that is doable mostly with patio homes, but also with duplexes on Seawind.
 - Sayre moved that Hoover Construction Pay App #2 be approved as presented; Christian seconded.
 - General Board Discussion
 - Motion passed unanimously.
8. Discussion and possible action to approve Pay App #11 for Austin Engineering for Out of District Wastewater Force Main, Lift Station, & S-5 WRP Improvements.
- Foster said the piping supports at S-5 are swaying and need to be braced. There is also a Blow Valve that need to be installed. These may constitute the only change order we have had with Austin Engineering, and Foster will get back to the Board with the cost.
 - Sayre moved to approve Pay App #11 as presented; Goff seconded.
 - Sayre asked when this project will be complete; Foster replied by the end of May.
 - Sayre asked if the end date slid one month; Foster agreed.
 - Hietpas said he would like for the Board to tour the work during next Month's meeting.
 - General Board discussion.
 - Motion passed unanimously.
9. Discussion and possible action on Capital Expenditures.
- Foster presented suggestions to Capital Expenditures stating some projects were complete and need to be closed out and the funds shifted to other projects.
 - Hietpas noted that these are the minor Capital Expenditure items.
 - Foster noted there were also some reclassifications suggested.
 - Sayre asked why the projects that had funds being transferred into them went over the original estimate.
 - Hietpas said maybe those funds should be move to a separate classification "Future Projects".
 - Foster said he could do that and could bring a revised report to the next meeting.

- Hietpas said the item would be tabled.
 - No action was taken.
10. Discussion and possible action on status of Out of District pressure sewer system for Lakeway Phase 1, Secs. 1-17.
- Foster said lower prices on Grinder Pumps and Control Panels has been obtained with savings of around \$400 on each connection. There may be more savings based on what kind of valves we install. Installations will begin around the end of March.
 - Foster added that for new home construction, we are allowing the contractor to install the equipment. This takes a load off of LMUD staff, and the customer can hook up sooner. This can work with both remodels and new construction.
 - Foster added that there is still a lot of clean up LMUD crews need to do.
 - Sayre asked how many crews we will have.
 - Foster replied three crews initially: one to set tanks, one to install Pump and Control Panel, and one boring. There may eventually be a fourth crew added.
 - General Board discussion.
 - No Action was taken.
11. Discussion and possible action on Financials, Calendar.
- Foster reviewed FY21 Financials and said the District continues to be in good financial shape.
 - Hietpas asked if the Cedar Tract is on schedule to close; Foster replied the next closing is scheduled by March 31, and the final two closings will be in 2022.
 - Hietpas asked about the Stewart road property the State is buying; Foster said he considered this a wash with the property LMUD is buying from the City. The amounts are close to the same.
 - Foster reminded the Board to get their out of town schedules to Smith so they could be added to the Board calendar.

CONSENT AGENDA- The following consent items may be approved by one Board vote. Any Director may pull consent items from the consent agenda for discussion.

Christian moved to approve the consent agenda; Goff seconded. Motion passed unanimously.

12. Approve Minutes of Regular meeting February 10, 2021.
13. Approve Bad Debt Write-Offs.
14. Approve Expenditures over \$25,000 February 2021.

ADJOURNMENT

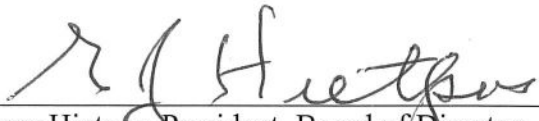
The meeting was adjourned at 11:07AM





Loyd Smith, Finance/Administration Manager

Minutes approved on the 8th day of April 2021.



Jerry Hietpas, President, Board of Director

ATTEST:



Don Goff, Secretary, Board of Directors