

Minutes  
Lakeway Municipal Utility District  
Board of Directors Meeting  
April 13, 2022

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following participating:

Directors Present:	John Sayre Larry Burmeier Lawrence Christian Don Goff Phil Lanier
Directors Absent:	None
Staff Present:	Earl Foster Loyd Smith

QUORUM:

1. Determine Quorum and Call to Order

Meeting was called to order at 9:30 AM.  
Sayre declared a quorum of Directors present.

2. Pledge of Allegiance was led by Sayre.

CITIZENS

3. None

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AGENDA ITEMS:

4. Discussion and possible action to allow LTFR Ingress and Egress across our property off of Guyan Drive.

- Foster said Lake Travis Fire & Rescue (LTFR) needed access to our property for an emergency exit. Foster added he did not believe it would be a paved road, and that LMUD would have to do an ingress egress easement if the Board approved.
- Burmeier asked if there would be a gate; Foster replied he didn't know at this point and added that ZAPCO has tentatively approved the plan.
- Goff asked about the residents; Foster said there were none yet.
- Sayre added that there would be future homes built.
- Lanier asked if there was any disadvantage to LMUD; Foster replied not that he could think of. He added that the Rolling Green residents do not want this as an active access for entering Main Street, and this would not be.

- Sayre asked if a gate should be included in the motion; Foster said that will depend on the LTFR requirements.
  - Sayre added that if it is not locked, people will use it as an access.
  - Burmeier moved to grant ingress and egress on our property as presented; Goff seconded.
  - Sayre again said we would like a lock; not open access.
  - General Board discussion.
  - Motion passed unanimously.
5. Discussion and possible action on Appointment of Finance committee Liaison, E&O committee Liaison and HR Committee Liaison.
- Foster said Liaisons should be appointed for LMUD committees, and that Sayre had been the Liaison to the E&O committee.
  - Sayre asked if Lanier would agree to being the Liaison to the E&O committee; Lanier responded positively.
  - Sayre asked if Christian (Finance Committee) and Goff (HR Committee) would agree to continue in those roles; both responded positively.
  - Sayre appointed all three as Liaisons to their respective committees.
  - No action was taken.
6. Discussion and possible action to approve Hoover Construction Pay App #5 Comet to 406 Lakeway Drive project #6.
- Foster said this is the final Pay App for this phase (although retainage is withheld), and that the force main is ready for tie in.
  - Christian said they will come back later for the retainage; Foster confirmed.
  - Sayre said this will get us from Comet all the way to the plant; Foster agreed.
  - Sayre said this will hook into other places that are ready; Foster said correct.
  - Christian moved to approve the Pay App as presented; Burmeier seconded.
  - General Board discussion.
  - Motion passed unanimously.
7. Discussion and possible action to approve Hoover Construction Quote for Sunfish, Bermuda, and Seashell force main installation.
- Foster reviewed the quote including force main to be laid down Bermuda to Challenger, and from Sunfish to new lift station at 835 Sunfish. Force main to be laid from 304 sunfish to 428 Sunfish ( tie into existing 6-inch line from L-1). Quote also includes Seashell to Sunfish line.
  - Goff asked how long this project would take; Foster replied Sunfish is tough, that Highlander and Teal would be first. It will probably take a couple of months since Sunfish is so difficult.
  - Lanier asked if the Contractor would be putting in the taps; Foster replied yes.

- Sayre asked about the rest of Sunfish; Foster replied there are only a few houses left on the East and West end of Sunfish, and we can extend the line as needed since it is only a few hundred feet.
- Sayre asked if we would need a new lift station; Foster replied only a pump.
- Burmeier asked if this quote was at the same unit price; Foster replied yes, but there is an increase in the cost of flowable fill.
- Lanier moved to approve the quote as presented in the amount of \$266,416.66; Goff seconded.
- General Board Discussion
- Motion passed unanimously.

8. Discussion and action to approve Reuse Contract.

- Foster said the lines for reuse have been laid along the golf course, and we are getting requests to begin using the system. The revised contract is needed and our goal is for it to become a part of our Water Balance.
- Burmeier asked how many have signed up for Reuse; Foster replied around 10 have indicated interest, and we do have a grant from LCRA to help with the expense.
- Sayre asked if we will have the same remote reading capabilities we have on our new meters; Foster replied yes.
- Sayre asked if the homeowners are responsible for connecting to reuse; Foster replied yes, it is the same as today. The homeowner is responsible for everything on their property.
- Sayre said we don't need to worry about backflow; Foster agreed but said the customers may need PRV's.
- Christian asked what the customer does; Foster said pay for tying their line into the Reuse line.
- Christian said the cost is on them; Foster replied yes.
- Burmeier asked if we should offer an option where we do it at a cost; Foster replied we don't typically promote irrigators, but let the customers choose their own people. We could look into it.
- Christian asked if the customers would now get two bills; Foster replied yes.
- Lanier asked if we should advertise the new service; Foster replied yes, and added that our goal is to get the sewer done first, then follow with reuse.
- Burmeier moved to approve the contract as presented; Christian seconded.
- General Board discussion.
- Motion passed unanimously.

9. Discussion and possible action to approve changes to Rate Order.

- Item was pulled.

10. Discussion and possible action to approve Texpool Resolution for Authorized signatures on account.
  - Foster explained the new Resolution was required to add Lanier, delete Hietpas, and recognize Sayre as President.
  - Christian moved to approve the resolution as presented; Goff seconded.
  - General Board discussion.
  - Motion passed unanimously.
  
11. Discussion and possible action on to approve signatures for Chase Checking Account.
  - Foster explained the signatures were for deleting Hietpas and adding Lanier to the Chase bank accounts.
  - Christian moved to approve the signatures; Burmeier seconded.
  - General Board discussion.
  - Motion passed unanimously.
  
12. Discussion and possible action on Out of District pressure sewer system for Lakeway Phase 1 Secs. 1-17.
  - Foster showed a new grinder pump and explained the installation.
  - Sayre asked how long it took for the pump to “grow” due to settling ground; Foster replied it is 6” now and would not “grow” anytime soon.
  - Foster then showed the lift station on Corinthian.
  - Lanier asked if this one was smaller; Foster replied that it is 4 feet in diameter and 8 feet tall.
  - Sayre asked why there is a square wall around it; Foster replied to prevent cave in while still working on it. He added that a concrete pad would be added around it.
  - Burmeier said we should have Stephanie come in and report on customer communications; Sayre said that was a good suggestion.
  - Foster then showed the budget vs. actual for the ODWW project and said supply had become a problem. We have grinder pump tanks on hand, another 10 due this week, and another 10 next week.
  - Foster added that 9 new connections were completed last month.
  - Sayre asked when Phase 1 would be complete; Foster replied maybe around the end of 2023.
  - General Board Discussion.
  - No action was taken.
  
13. Discussion and possible action on Financials, Calendar.
  - Foster reported that expenses and revenues are both up year to date.
  - Sayre noted that if revenue is up, expenses have to be as well.
  - Burmeier asked if LCRA was controlling the lake level; Foster replied that if the combined storage of Lake Travis and Lake Buchanan gets to 1 million acre feet,

releases to the Rice Farmers would cease. He added we are not there now, but on reduced releases. The trigger point could occur next year depending on future rain.

- Sayre asked if we had seen a long term forecast; Foster replied that Bob Rose (Meteorologist with LCRA) normally does a long range forecast, but he hasn't seen it yet this year.
- Foster reviewed unexpected expenses this year; Sayre asked if anything else was on the horizon. Foster replied perhaps some water tank work, but we should be good.
- Sayre asked how we are on equipment; Foster replied we are in good shape.
- Sayre asked about selling the old equipment; Foster said that was done, and we bought the new Skid Steer with the proceeds.
- Lanier asked about staffing; Foster replied we just lost our Service Man, but we do have back up. Foster reviewed other staff status.
- Goff asked if the salary adjustments helped; Foster replied yes, but not with the Service Man as this was an unusual case.
- Sayre asked about the PEC secondary feed; Foster replied the conduit is in, and one box. Waiting for the other box.
- Sayre asked if we are getting any pressure on getting it done; Foster replied he hasn't heard anything since submitting the plan.
- Burmeier said he was on the lake and noticed the lights around our barge; Sayre said we approved that some time ago, and it was a very good idea.
- General Board discussion.
- No action was taken.

**CONSENT AGENDA-** The following consent items may be approved by one Board vote. Any Director may pull consent items from the consent agenda for discussion.

**Burmeier moved to approve the consent agenda; Christian seconded. Motion passed unanimously.**

14. Approve Minutes of Regular Board meeting March 9, 2022, and Special Board meeting March 30, 2022.

### **ADJOURNMENT**

The meeting was adjourned at 10:28AM.

  
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Loyd Smith, Finance/Administration Manager

Minutes approved on the 11th day of May 2022.

  
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John Sayre, President, Board of Directors

ATTEST:

  
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Don Goff, Secretary, Board of Directors

