

Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
February 8, 2023

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following participating:

Directors Present:

Larry Burmeier
Frank Cooley
Don Goff
Phil Lanier

Directors Absent :

Lawrence Christian

Staff Present:

Earl Foster
Loyd Smith

Attorneys Present:

Kristina Pekkala

QUORUM:

1. Determine Quorum and Call to Order
Meeting was called to order at 9:30 AM.
Burmeier declared a quorum of Directors present, noting that Christian was absent.
2. Pledge of Allegiance was led by Burmeier.

CITIZENS

3. None
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AGENDA ITEMS:

4. Discussion and possible action to approve quotes for Clearwell #1 and #2 interior rehab.
 - Foster reviewed the work needed for rehab and dome repair on Clearwell #1. The original equipment was installed in 1998. For Clearwell #2, we need to repair the dome.
 - Lanier asked if this is the first time we have done this work since 1998; Foster replied we have done the baffles, but not the liner.

- Goff asked about the vender (Aquastore) being recommended; Foster replied they were the original builders and there is really no other viable source.
- Burmeier asked when this work would be done; Foster replied the hope is to start next week, but the work will definitely be done before Spring.
- Burmeier said this is not a great expense and could have been a lot worse; Foster agreed.
- Lanier said this was a good time to do it with lower water demand; Foster concurred.
- Lanier moved to approve quotes from Aquastore for Clearwell #1 in the amount of \$79,877 and Clearwell #2 in the amount of \$20,822 as presented; Cooley seconded.
- General Board discussion.
- Motion passed unanimously.

5. Discussion and possible action to approve Personnel Policy update Bad Weather Policy.

- Foster explained the need to update our policy to address extreme emergencies such as the blizzard that occurred the week of January 30-February 4. The suggested updates include rules for both inclement weather when LMUD is open for business as well as rules that apply when the District is closed. He added that these are the guidelines we have been operating under, and he felt we should update the policy to include these specifics.
- Goff asked if we had issues with this during the blizzard last week; Foster said not really, but he recognizes the need to have it formalized.
- Goff asked if it was communicated to the employees; Foster said yes, but needs to be in writing.
- Lanier said it is good to have these policies in writing.
- Burmeier said it allows the employees to choose the options they prefer.
- Cooley said this leaved the decision up to the employees; Foster agreed saying we sent some employees home who showed up on the day we were closed, and having this in writing will clear up any gray area.
- Cooley asked if this left key employees in a position to use their own discretion; Foster said the key employees have their plans in place.
- Lanier said maybe key employees should be addressed in this policy; Cooley added they should be explicit.
- Goff asked where employees stay if they are here overnight; Foster replied we have mattresses and furnish food.
- Burmeier added his previous employer furnished food and sleeping arrangements as well as additional pay when employees had to stay over due to emergencies.
- Foster said LMUD pays OT to anyone who works on a day we are closed due to weather or other emergencies, and said he can add key employees later if the Board wants to approve this portion today.
- Cooley said you need the protection of having it in writing.
- Foster said he would identify the key employees.

- Cooley said we should do it all at the same time; Foster said he would bring it back at the next Board meeting.
- Burmeier said this item would be tabled.
- No action was taken.

6. Discussion and possible action on Investment Policy, annual review.

- Foster said there are no proposed changes to the Investment Policy, that this is just the annual required review of the policy.
- Cooley moved to approve the policy with no changes; Goff seconded.
- General Board discussion.
- Motion passed unanimously.

7. Discussion and possible action on Ice Storm 2023, update on what transpired during winter event.

- Foster summarized some of the events that took place during the Storm saying we lost power at the S-4 Plant as well as the Rolling Green pump station. We were able to receive some water using the interconnect from WCID 17. We got power back at the booster station about 1AM on Monday. We pumped lift stations with our Vactron. We need to figure out how to keep ice off of our antennas to keep communications open.
- Lanier asked how we can keep ice off; Foster replied possibly heat strips or other solutions.
- Foster mentioned good coordination from PEC; not so good from Austin Electric(AE) particularly early in the blizzard.
- Burmeier asked if other generators are needed, as we would need power for heat strips.
- Cooley asked if it is possible to back up PEC lines with AE and vice versa; Foster replied he didn't see that happening with legalities and District borders, but he didn't know for sure.
- Lanier asked if we had to transfer sewage from S-4 to S-5; Foster replied no, that we have generators to power the wastewater plants.
- Lanier said it might make sense to run generators for a week or so periodically; Foster replied that would be a good idea.
- Foster added that our move to recondition and start using our diesel tanks proved very helpful; during the last weather event we had to go to Texaco to get fuel but now we had it on site.
- Cooley said there were system improvements made after the 2021 weather event; Foster agreed saying each time we have a critical event we learn something new.
- Goff asked how long the diesel lasts; Foster replied they are 24 hour tanks, but we kept filling them every day a hundred gallons or so. We got delivery of more diesel on Friday and we put 900 gallons in our tank and took 100 gallons to the Lakeway police.

- Goff asked how long 100 gallons will run something; Foster replied 4-6 hours on a 100 gallon tank but this one is under a bigger load and what we generally find is if you have a 24 hour tank for a generator we can usually get 2-3 days out of it. On this one we are not; it is an older generator probably 25 years old so it is not as efficient. It uses a lot more fuel and has a big load on it.
 - Cooley asked if Foster could describe what happened with PUA; Foster replied they were out of power and most of Bee Cave was out of power; they didn't get restored until Friday night or Saturday morning. their tanks went dry, and they had to put out an emergency notice. I got on the phone with the Supervisor and said we have an interconnect; how much can we send them? That is on our E-3 side and is not a big storage tank. LMUD sent them 800 gallons per minute that helped their customers except those in high elevations. We did that until about 1:30 the next day when they started getting water from PUA and we shut ours down. That was helpful to them because most of Rough Hollow was able to get some water even if low pressure.
 - Burmeier noted that LMUD customers did not lose water or sewage; Foster confirmed. Burmeier said some of that could be good planning and some just luck; Foster said yes, it's all of the above.
 - Goff asked if the areas that had power lines under ground have less issues; Foster replied he didn't know the answer to that. Some of it might be better tree cutting on their lines or luck. I think more of the ice was concentrated in the Austin area on AE's side possibly and not as much to the West where PEC is. Even though they are in Lakeway PEC just didn't get the outages like AE. The outages were concentrated in the Lakeway/Austin area.
 - Burmeier said the staff and the workers did a really good job to keep all of that going and some of it might have been luck, but you have to have some generators to keep it going.
 - Foster said we were going to have discussions about what we did right, what we could have done better and fill in the gaps for the next event.
 - General Board Discussion
 - No action was taken.
8. Discussion and possible action on status of Out of District pressure sewer system for Lakeway Phase 1 & 2 Secs. 1-17.
- Foster said there were 6 installations plus a bore on Challenger and 3 bores on Bermuda. We had to do a street cut on Bermuda with cooperation of the City; about 300' and it is already paved.
 - Burmeier asked the status of emergency hook ups; Foster replied we are doing what we can. For new requests, we try to accommodate their needs, but tell them it might be as long as a year for us to get to them but it could be sooner.
 - Lanier asked if the Pie Charts presented represent different time periods; Foster replied yes, one for each of the past 3 months.

- Burmeier asked about the status of Reuse installs; Foster replied we are ready to start sending out contracts for new Reuse customers, and we have one connected now.
- General Board discussion.
- No action was taken.

9. Discussion and Possible action on GM Report, Financials, Calendar.

- Foster discussed the main break at Lakeway Blvd. We saw the leak at 7AM that morning. We shut down those customers, so they were out of water for about 18 hours. We put them on Boil Water Notice for 24 hours. We flushed the lines after repair, then took a sample and send it to the lab to be tested for bacteria. When the tests came back negative, we rescinded the notice.
- Lanier asked where the lab is; Foster replied in Austin-Aquatech Labs.
- Burmeier asked if they do it timely; Foster replied results are available within 24 hours.
- Lanier asked what if the test came back positive; Foster replied we would reflush the lines and send another sample.
- Cooley asked for an update on the land LMUD is purchasing from the City; Foster said the attorneys are working on the purchase agreement and waiting on the survey of the property. Pekkala added we are hoping for next month.
- Cooley asked if they were being reasonable on price; Foster said the price is what the last appraisal was. He added it's better than waiting for another appraisal-we would rather just get it done. Pekkala added there are strategic reasons too from a relationship standpoint it probably in the District's best interest to move forward and not have to drag it out and start all over.
- Around financials, Foster said it is an off revenue month and that the district is still in good financial position. He reviewed the Financial Report to the Board.
- Foster said the next Board meeting is March 8, and asked that the Board let Smith know of any dates they will be out this summer in order to get them on the calendar.
- General Board discussion.
- No action was taken.

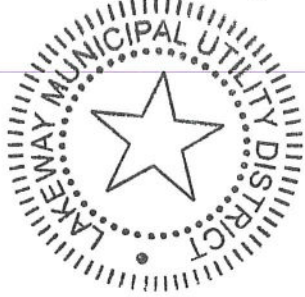
CONSENT AGENDA- The following consent items may be approved by one Board vote. Any Director may pull consent items from the consent agenda for discussion.

Cooley moved to approve the consent agenda; Lanier seconded. Motion passed unanimously.

10. Approve Minutes from Regular Board meeting January 11, 2023.

ADJOURNMENT

The meeting was adjourned at 10:27 AM.





Loyd Smith, Finance/Administration Manager

Minutes approved on the 8th day of March 2023.



President, Board of Directors

ATTEST:


Secretary, Board of Directors