

Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
July 16, 2025

The Board of Directors met in SPECIAL session at 10:00 AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following participating:

Directors Present :	Lawrence Christian
	Don Goff
	Jason Buddin
	Directors Absent:
	Phil Lanier
	Frank Cooley
Staff Present:	Earl Foster
	Loyd Smith
Attorney's Present:	Anne Stanford
Engineer Present:	Christianne Castleberry

QUORUM:

1. Determine Quorum and Call to Order
Meeting was called to order at 10:00 AM.
Christian declared a quorum of Directors present.
2. Pledge of Allegiance was led by Christian.

CITIZENS

3. None

AGENDA ITEMS:

4. Discussion and possible action to consider a Letter of Recommendation for Award of Contract for the 1.0 million Gallon elevated storage tank.
 - Foster said there was only one bidder even though there were 4 possible bidders at the pre-bid meeting. The one bid was from Landmark who is capable and is held in high regard with good references. One issue is we don't know if we will have the Texas Water Development Board (TWDB) yet. We need the tank in place by September 2026, and Landmark says they can do it

by November or possibly October 2026. We need approval for \$6.8M with TWDB money, or ~\$7.3M without it. Landmark is fine either way.

- Goff asked when we needed to award the contract; Foster said by August 1.
- Christian asked about legal involvement with the contract; Stamford said our legal people could work with the letter and do the contact later.
- Goff asked how the letter would be structured; Foster said it would be \$6.813M if we get TWDB money, or \$7.133M if we do not.
- Buddin asked where Landmark is located; Castleberry said she believes they are out of Texas, but that they do work in many places and are the largest company doing this work.
- Buddin asked why the other three vendors did not bid; Foster said one was due to the time frame, a second one wanted to use 4-foot forms that we would not allow, and he was not sure about the third one. Castleberry said the third one told her they were just too loaded up to bid.
- Goff moved to approve the letter of recommendation for \$6.813M with the TWDB money, or \$7.133M without getting that money; Buddin seconded.
- General Board Discussion.
- Motion passed unanimously.

5. Discussion and possible action to approve Leak Adjustment for 304 Lakeway Drive.

- Christian said that since we have two Leak Adjustments on the agenda (Item 5 & 7), we would discuss both at this time.
- Foster said staff believes the customer should take some ownership since this covers two billing periods. What we recommend is giving relief on the first adjustment, but not the second one since they had so many notifications.
- Goff said we would be waving a little over \$3K; Foster said correct, that they would pay \$1,108.20 and we would grant relief on the \$3,182.36.
- Goff asked if we talked to them and asked why it took so long; Foster replied they were out of town when the first leak occurred.
- Buddin moved to approve the leak adjustment for \$3,182.36 and deny the adjustment for \$1,108.20; Goff seconded.
- General Board discussion.
- Motion passed unanimously.
- Christian said we would move to Item #7 for the leak adjustment at 4323 Lakeway Blvd.

6. Discussion and possible action on Drought Contingency Plan and Local Water update.

- Foster said with the recent rain, our plan moves us to Stage 1 and said that Lake Travis could fill up by the end of the month.
- Foster added that our Plan will require releasing some water to Agriculture next year.
- General Board discussion.

- No action was taken.
7. Discussion and possible action to approve Leak Adjustment for 4323 Lakeway Blvd.
- Foster said they were notified of this leak on 1/2/2025 and they had it fixed by May 5, 2025, and covered two billing cycles, so Staff recommends they pay \$476.68 and we approve the Leak Adjustment for \$4,172.19.
 - Goff said we should be consistent with what we recommend; Foster said he would come back to the Board later with some suggested changes we make to the policy.
 - Christian asked if they are being notified by email; Foster replied yes.
 - Christian asked if we should consider a letter since many people ignore email; Foster said perhaps, and maybe a phone call as well.
 - Goff moved to approve the Leak Adjustment as presented in the amount of \$4,172.19 and the customer pay the \$476.68; Buddin seconded.
 - General Board Discussion.
 - Motion passed unanimously.
8. Discussion and possible action to approve Pay Application #13 for Prota, Inc. for S-5 Water Recycling Plant Expansion and approval for Pay Application #13.
- Foster indicated Pay Application #13 has been reviewed and approved by both the GM and Engineer and recommends payment of \$486,875.
 - Buddin moved to approve Pay Application as presented in the amount of \$486,875; Goff seconded.
 - General Board discussion
 - Motion passed unanimously.
9. Discussion and Possible action on GM Report, Financials, Calendar & Expenditures over \$25,000.
- Foster said we are in good shape financially on both revenue and expenses and said that the next meeting on August 13 will be budget review.
 - Buddin asked if the full lake would mean more revenue; Foster replied some but not a lot; when we moved to 1 day it did not cut usage in ½ but actually much less than that, but we will see some revenue increase but also expense increase.
 - General Board discussion.
 - No action was taken.

CONSENT AGENDA- The following consent items may be approved by one Board vote. Any Director may pull consent items from the consent agenda for discussion.

Goff moved to approve the consent agenda; Buddin seconded. Motion passed unanimously.

10. Approve Minutes from Regular Board meeting June 11, 2025.

ADJOURNMENT

The meeting was adjourned at 10:39AM.




Loyd Smith, Finance/Administration Manager

Minutes approved on the 13th day of August, 2025.



President, Board of Directors

ATTEST:



Secretary, Board of Directors