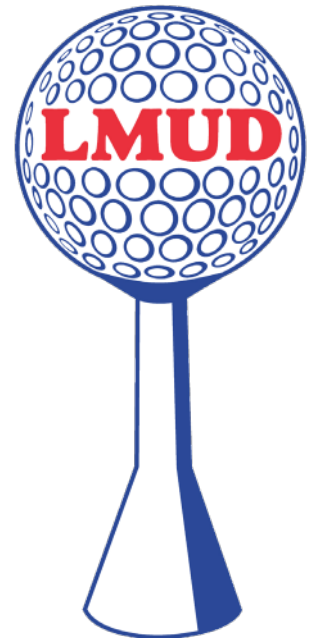


LAKEWAY MUNICIPAL UTILITY DISTRICT

CANDIDATE INFORMATION FOR GENERAL ELECTION MAY 7, 2022

Lakeway Municipal Utility District
1097 Lohmans Crossing
Lakeway, TX 78734-4459
Phone: (512) 261-6222
www.LakewayMUD.org



1. Introduction

Lakeway Municipal Utility District (District) is a general law municipal utility district or “MUD” established in 1972 and governed by Chapters 49 and 54 of the Texas Water Code. The District provides water, wastewater, and reuse water services to more than 4,000 water customers and nearly 3,000 wastewater customers. Its boundaries include approximately 1,900 acres and it has an annual budget of over \$6 Million. Its current property tax rate is \$ 0.822 per \$100 of appraised value.

The District is governed by a board of directors consisting of five (5) members, each serving four (4) year staggered terms. Regular Board meetings are the first Wednesday of each month at 9:30 a.m., although the Board has the right to reschedule regular meetings and to call additional special board meetings.

There are two (2) director positions expiring in 2022 and the District will call a general election for May 7, 2022 for the purpose of electing two (2) new directors to the board. At the election, a voter may vote for two (2) persons. The two (2) candidates receiving the largest number of votes shall be elected and declared to be elected as directors.

The Secretary of State has prepared a calendar of some of the important events and deadlines for the May 7, 2022 election and it is included as ATTACHMENT 1.

2. Applications for a Place on the Ballot

Applications for a place on the ballot may be filed as follows:

Start Date: Wednesday, January 19, 2022

End Date: Friday, February 18, 2022

Office Hours: Monday – Friday 8:00 AM – 12:00 PM and 1:00 PM – 5:00 PM

Physical and mailing address for filing: Lakeway Municipal Utility District, 1097 Lohmans Crossing, Lakeway, TX 78734-4459

A form for filing an application for a place on the ballot is available at 1097 Lohmans Crossing, Lakeway, TX 78734 and at the Texas Secretary of State/Elections Division website: www.sos.state.tx.us/elections/forms/index.shtml. If filing by mail, note that an application for a place on the ballot sent by mail is considered to be filed at the time of its receipt by the District, not the date of the postmark.

Additional forms required by the Texas Ethics Commission are included in the candidate’s packet that will be provided by the District to all candidates upon submission and verification of the application.

To be qualified to serve as a director, a person must be at least 18 years old, a citizen of the United States and a resident citizen of the State of Texas, and either own land subject to taxation in the District or be a qualified voter within the District.

3. Drawing for Place on the Ballot

A drawing will be held to determine the order in which the names of candidates are to be printed on the ballot for the election. The drawing will be held at the following time and place:

Thursday, February 24, 2022
9:30 AM
Lakeway Municipal Utility District
Board Meeting Room
1097 Lohmans Crossing
Lakeway, TX 78734-4459

The drawing for ballot position will be conducted as follows: The first draw determines the order of drawing for ballot position. The second draw determines the order in which each candidate appears on the ballot paper.

The procedure will be as follows:

- A table with three (3) columns will be prepared. The names of the candidates - in the order in which their complete applications for a place on the ballot were received by the District - will be placed in the first column. In other words, the name of the candidate whose application was received first by the District will be placed in the first row in the first column; the name of the candidate whose application was received second by the District is placed in the second row in the first column; the name of the candidate whose application was received third by the District is placed in the third row in the first column, and so on until all candidates' names are recorded in the first column.
- Consecutively numbered pieces of paper equal in size and equal to the number of candidates are prepared and displayed to those present.
- A District employee (usually the Finance/Administration Manager, but any District employee) is blindfolded so that he or she cannot see the numbers on the pieces of paper.
- The numbered pieces of paper are placed in a container large enough for the papers to move freely when the container is shaken.
- The container is shaken by a District employee (usually the General Manager) who then invites any other person present to also shake the container.
- The person who was blindfolded prior to the container being shaken then selects a numbered paper from the container and passes it to another person who reads out the number and displays the number to those present.
- As the numbers are called, they are allocated to the candidates as follows: The first number called is written in the second column against the first candidate on the list, the second number called is written against the second candidate on the list; the third number called is written against the third candidate on the list, and so on until all candidates have been assigned a number in the second column next to their name.
- The person who did the drawing is again blindfolded. The numbered papers are again displayed to those present before being replaced in the container. Again, the container is shaken by a District employee (usually the General Manager) and any person present may also shake it.
- The person who was blindfolded prior to the container being shaken for the second drawing then selects a numbered paper from the container and passes it to another person who reads out the number and displays the number to those present.
- The order of candidates in this second drawing determines the order of names on the ballot. In other words, the first number drawn in the second drawing is allocated to the candidate who was assigned number 1 in the first drawing; the second number drawn in the second drawing is allocated to the candidate who was assigned number 2 in the first drawing; and so on until all candidates have been assigned a ballot position.

Sample Table for Ballot Position Drawing

Candidates (in order of filing)	Order of Drawing for Ballot Position	Ballot Position Drawn
Name of First Filer	3	Insert third number called in third drawing
Name of Second Filer	1	Insert first number called in second

		drawing
Name of Third Filer	2	Insert second number drawn in second drawing

4. **Links for additional information:**

Lakeway Municipal Utility District: www.lakewaymud.org

Texas Secretary of State, Elections Division: www.sos.state.tx.us/elections

Texas Ethics Commission: www.ethics.state.tx.us

Thank you for your interest in serving the District.

ATTACHMENT 1

Saturday, May 7, 2022 - Uniform Election Date (Limited)	
Authority Conduction Elections	Local Political Subdivisions
	(County-ordered elections may not be held on this date. County Election Official may, but is not required to, contract to provide election services to political subdivisions holding elections on this date.)
Deadline to post candidate requirements ¹ Form 1-15 (PDF)	Friday, May 7, 2021
Deadline to Post Notice of Candidate Filing Deadline (Local Political Subdivisions Only) ¹	Monday, December 20, 2021 for local political subdivisions that have a first day to file for their candidates ¹
First day to apply for a ballot by mail using Application for a Ballot by Mail (ABBM) or Federal Post Card Application (FPCA).	Saturday, January 1, 2022* <i>*First day to file does not move because of New Year's Day holiday. An "Annual ABBM" or FPCA for a January or February 2022 election may be filed earlier, but not earlier than the 60th day before the date of the January or February election.</i>
First Day to File for a Place on the General Election Ballot (Local Political Subdivisions Only) ¹	Wednesday, January 19, 2022
Last Day to Order General Election or Special Election on a Measure	Friday, February 18, 2022
Last Day to File for a Place on the General Election Ballot (Local Political Subdivisions Only) ²	Friday, February 18, 2022 at 5:00 p.m. See note below relating to four-year terms ³
Last Day to File a Declaration of Write-in Candidacy (Local Political Subdivisions Only)	Tuesday, February 22, 2022
Last Day to Register to Vote	Thursday, April 7, 2022
First Day of Early Voting by Personal Appearance	Monday, April 25, 2022
Last Day to Apply for Ballot by Mail (Received, not Postmarked)	Tuesday, April 26, 2022
Last Day of Early Voting by Personal Appearance	Tuesday, May 3, 2022
Last day to Receive Ballot by Mail	Saturday, May 7, 2022 (Election Day) at 7:00 p.m. if carrier envelope is not postmarked, OR Monday, May 9, 2022 (next business day after Election Day) at 5:00 p.m. if carrier envelope is postmarked by 7:00 p.m. at the location of the election on Election Day (unless overseas or military voter deadlines apply) ⁴