

Action Minutes  
Lakeway Municipal Utility District  
Board of Directors Meeting  
September 14, 2011

The Board of Directors met in REGULAR session at 9:30 a.m., at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Kay Andrews Karl Ansbach Jerry Hietpas Allan Hitchcock
Director Absent:	Tom Brewer
Staff Present:	Earl Foster Margaret Cathey Trish Carls, Attorney

QUORUM

1. Determine Quorum and Call to Order.

President Ansbach declared a quorum of Directors present and called the meeting to order.

2. Pledge of Allegiance was led by Ansbach.

CITIZENS

3. None

AGENDA ITEMS

4. Public Hearing on FY 2012 Tax Rate.

Foster stated that the proposed tax rate is the same as last year.

5. Consider Castleberry Engineering contract.

- Report from E&O Committee: Foster stated that the E&O minutes recommended approval.
- Board discussion/action: Hietpas made a motion to approve the contract. Hitchcock seconded the motion. Motion passed unanimously.

6. Update on IRS audit.

- Report from Finance Committee: Finance Committee minutes were submitted.
- Board discussion/action: No action needed by the Board.

CONSENT AGENDA –Items 12, 13, 17, 18, 19 were pulled for discussion. Hitchcock made a motion to approve the remaining consent agenda items. Hietpas seconded the motion. Motion passed unanimously.

7. Approve Minutes of Special Meeting of August 3, 2011.
  8. Approve Minutes of Special Meeting of August 8, 2011.
  9. Approve Minutes of Regular Meeting of August 10, 2011.
  10. Approve Minutes of Special Meeting of August 19, 2011.
  11. Approve Minutes of Special Meeting of August 31, 2011.
  14. Approve Leak Adjustment for Cedar Glen Property Owners.
  15. Approve Resolution Amending Return Checks, including Drafts.
  16. Approve Utilities Agreement for The Boulevard at Lakeway, Ltd.
  20. Approve Engagement Letter for Financial Auditor.
  21. Approve TCDRS rate for 2012.
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12. Approve Capital Expenditure 11-06 Spare SCADA Radio (\$2500).
    - Board discussion/action: Hitchcock made a motion to approve. Hietpas seconded the motion. Motion passed unanimously.
  13. Approve Write-off of Bad Debts.
    - Board discussion/action: Hietpas made a motion to approve. Hitchcock seconded the motion. Motion passed unanimously.
  17. Approve Removal of Linda Wishard from APC Committee.
    - Citizen's Participation: Lois Willis (210 Corinthian); Dorothy Chidsey (279-A Mooring Circle)
    - Board discussion/action: No action taken.
  18. Approve Appointment of Norty Markham to APC Committee.
    - Board discussion/action: No action taken.
  19. Approve Appointment of Jack Lewis to Finance Committee.
    - Board discussion/action: Hietpas made a motion to approve. Hitchcock seconded the motion. Motion passed unanimously.
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22. GENERAL MANAGER'S REPORT.  
  
Recessed into Closed Session at 11:20 a.m. pursuant to Texas Government Code:  
Sec. 551.071 – Deliberation with Attorney  
Sec. 551.074 - Personnel  
Reconvened into Open Session at 12:05 p.m.
  23. Consider matters pertaining to the LCRA's Lakeway Raw Water Barge including update on status of LCRA's divestiture process, status of the Barge Participants' bid, status of Coalition of Central Texas Utilities Development Corporation bid and other matters related thereto, with possible direction to staff regarding same.

Hitchcock made a motion to authorize the General Manager to execute the best and final offer letter to BMO. Andrews seconded the motion. Motion passed unanimously.

24. Consider General Manager Compensation.

Hitchcock made a motion to increase the GM salary by \$2,226 annually and increase the vehicle allowance by \$25 a month. Andrews seconded the motion. Motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 12:10pm.

Respectfully Submitted,

Margaret A. Cathey  
Margaret A. Cathey, Assistant Secretary/Treasurer

Minutes approved on the 12 day of Oct, 2011.

P. A. Ansbach  
President, Board of Directors

ATTEST  
Alan Hitchcock  
Secretary, Board of Directors