

Action Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
September 9, 2009

The Board of Directors met in REGULAR session at 9:30 a.m., at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Kay Andrews Jerry Hietpas Allan Hitchcock Tom Priddy Tom Rogers
Staff Present:	Margaret Cathey Richard Eason Tommy Farrell Roger Fry John Hastings
Others Present:	Mike Willatt, Attorney

QUORUM

1. Determine Quorum and Call to Order.

President Rogers declared a quorum of Directors present and called the meeting to order. All Board meetings are video-taped and recorded and subsequently posted on the website.

CITIZENS

2. None.

AGENDA ITEMS

3. Set Public Hearing for Proposed Tax Rate for FY 2009.

- Staff Report – Cathey reported that this is a required formality.
- Citizen Participation – none.
- Board discussion/action – Hietpas made a motion to set the Public Hearing for September 16, 2009 at 9:30 am. Hitchcock seconded the motion. Motion passed unanimously.

4. Water Check-up Report.

- Staff Report – Eason reported that eleven check-ups have been done including the District Office and we have been billed for eight.
- Citizen Participation – Mel Neese (302 Champion); Dave Taylor (106 Spellbrook).

- Board discussion/action – Hietpas made a motion to continue the program as appropriate. Hitchcock seconded the motion. Motion passed unanimously.

5. Review of Orders, Policies, and Resolutions.

A. Resolution Adopting Policy for Capital Asset Guide.

- Staff Report – Eason summarized the Resolution.
- Citizen Participation – none.
- Board discussion/action – Andrews made a motion to approve the Resolution. Hitchcock seconded the motion. Motion passed unanimously.

B. Resolution Enacting Policies and Procedures for the Collection of Delinquent Accounts Receivable.

- Staff Report – Eason summarized the Resolution.
- Citizen Participation – none.
- Board discussion/action – Hietpas made a motion to approve the Resolution. Hitchcock seconded the motion. Motion passed unanimously.

C. Resolution Enacting a Debt Service Fund Policy and Making Provisions Related Thereto.

- Staff Report – Eason summarized the Resolution.
- Citizen Participation – none.
- Board discussion/action – No action required.

D. Resolution Amending Requirements for Developer On-Site Facilities.

- Staff Report – Eason summarized the Resolution.
- Citizen Participation – none.
- Board discussion/action – Hietpas made a motion to approve the Resolution with the amendment. Priddy seconded the motion. Motion passed unanimously.

E. Board of Directors Travel Policy.

- Staff Report – Eason summarized the Policy.
- Citizen Participation – none.
- Board discussion/action – Hietpas made a motion to approve the Resolution with the amendments. Hitchcock seconded the motion. Motion passed unanimously.

F. Code of Ethics Policy.

- Staff Report – Eason summarized the Policy.
- Citizen Participation – Elsa Hopkins (705 Mariner); and Mel Neese (302 Champion).
- Board discussion/action – Andrews made a motion to remand this Policy back to the APC Committee. Hitchcock seconded the motion. Motion passed unanimously.

CONSENT AGENDA – Hietpas made a motion to approve the consent agenda except items 9A and 11. Hitchcock seconded the motion. Motion passed unanimously.

6. Approve Minutes of Regular Meeting of August 19, 2009.7. Approve Cash Disbursements and Payroll Journal for August 2009.8. Approve Financial Report for July 2009.9. Approve Capital Expenditures:A. 09-03 Two Ford F-150 trucks (\$36,000)

- Staff Report – Eason summarized the past experience of selling old trucks when they are replaced.
- Citizen Participation – none.
- Board discussion/action – Rogers made a motion to trade-in the current trucks when new ones are bought. Hitchcock seconded the motion. Motion passed unanimously.

B. 09-05 Rock the lab building (\$8,000)C. 09-07 Leak detector (\$5,000)10. Approve Write-off of bad debts.

- Citizen Participation – Dave Taylor (106 Spellbrook).

11. Approve Engagement Letter for 2009 Audit.

- Staff Report – none.
- Citizen Participation – Elsa Hopkins (705 Mariner); and Mel Neese (302 Champion).
- Board discussion/action – Hietpas made a motion to not move forward with this proposal. Andrews seconded the motion. Motion failed 2-3. Priddy made a motion to approve the Engagement Letter with Rick C. Reed. Hitchcock seconded the motion. Motion passed. Andrews and Hietpas voted no.

12. Approve Change in Board Meeting Date for October 2009.13. Approve Appointment of Jacob Angelo to E&O Committee.14. Approve Appointment of Owen “Buddy” Cook to FAA Committee.

15. GENERAL MANAGER’S REPORT.

A. Water facilities including barges, pipelines, treatment plants and distribution systems.

B. Wastewater facilities including collection systems, pipelines, treatment plants, holding ponds and irrigation systems.

C. Capital Improvements Plan.

D. Administration.

E. Engineering.

- Staff Report – Eason commented that there are lots of ongoing conservation communications, and that the enforcement follow-up was consuming lots of staff time.
- Citizen Participation – none.
- Board discussion/action – none.

ADJOURNMENT

The meeting was adjourned at 11:21 am.

Respectfully Submitted,

Margaret A. Cathey, Assistant Secretary/Treasurer

Minutes approved on the _____ day of _____, _____.

President, Board of Directors

ATTEST:

Secretary, Board of Directors