

## **LMUD – Community Advisory Committee - Meeting Minutes**

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DATE: October 8, 2010  
MEETING: Monthly CAC meeting  
LOCATION: Lakeway Spa & Resort  
ATTENDEES: Keith Williams, Cole Rowland, Chad Pierce, Nathan Miller, and Earl Foster (GM)  
Absent: Tom Brewer and Tom Priddy.

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### **MINUTES:**

1. Chad Pierce volunteered to serve as CAC secretary per the District requirements.
2. Future CAC meetings will be at the District office unless notified otherwise.
3. CAC reviewed the DRAFT Resolution regarding the CAC, dated 9/20/2010. We offered recommendations regarding the language of the document and Earl indicated that he was still reviewing it and would offer our recommendations to Karl for consideration. (SEE ITEM 7)
4. Earl will provide some clarity regarding the Open Meetings Laws and their application to the CAC as an advisory panel that only makes recommendations.
5. CAC discussed the pros and cons of having a BLOG on the District website. More discussion will need to occur before the CAC can make a recommendation.
6. The new rules for meetings and minutes (Committee Meeting Procedures) were discussed. Several questions were raised as to whether any of the District committees should be subject to the state open meetings act, since they are all advisory, no members are elected, and none make decisions on behalf of the District. Until advised otherwise, CAC will try to abide by the new rules for meetings and minutes.
7. The new draft resolution about CAC was discussed. The following questions and comments were raised:
  - a. The committee is referred to as the “CAC Committee,” although the second C in CAC stands for the word “Committee.”
  - b. Para. Sect. 1 - 1 appears to duplicate Sect. 6. Suggested that Sect. 6 be deleted.
  - c. Para. Sect 1 – 2 “Membership: Qualifications: Quorum”
    - i. “rotational” was not understood.
    - ii. The City of Lakeway member on CAC is required to live out-of-district, although the incumbent Brewer lives in-district.
    - iii. No quorum was defined. The committee suggests that three be the committee quorum.
  - d. Para. Sect. 1 – 3c calls for CAC to “ensure a financial audit...” Mistake?

- e. Para sect 1 – 4 Suggest “meet at least monthly” be changed to “meet at least quarterly.
  - f. Para sect 1 – 6 Delete “for any reason or for no reason” as meaningless.
  - g. Para sect 1 – 7 Instructions about minutes not clear (“final copy”?) and conflict with instructions about minutes in “Committee Meeting Procedures.”
  - h. Para sect 1 – 11 Do any District committees fall within jurisdiction of open meetings act?
  - i. Para sect 2 location of “preamble” not clear.
  - j. Para sect 6 suggest delete as redundant
8. Rowland suggested the use of the district web site as a means of doing customer surveys and gathering customer opinions, suggestions, criticisms, questions, etc. The committee suggested a blog. Rowland will follow up with Cathey as to technical feasibility.
9. The question was raised as whether or not CAC should try to gather customer reaction to the View article about the removal of director Andrews as treasurer, and her reaction. The consensus was “yes” and Rowland will email members as to possible specific questions to be used in interviews.
10. No date was set for the next meeting, but it was pointed out by Foster that the Wednesday prior to the next board meeting would be the latest to expect any matter to be considered promptly by the board.
11. There being no further business, the meeting was adjourned at 11:35 am.

**TO-DO LIST:**

- 1. Each CAC member should meet with ten District customers and ask for feedback regarding the recent Lakeway View article.

**REPORT BY:**

Chad Pierce  
CAC Secretary