

Action Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
November 10, 2010

The Board of Directors met in REGULAR session at 9:30 a.m., at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Kay Andrews Karl Ansbach Jerry Hietpas Allan Hitchcock
Director Absent:	Tom Priddy
Staff Present:	Earl Foster Margaret Cathey Trish Carls, Attorney

QUORUM

1. Determine Quorum and Call to Order.

President Ansbach declared a quorum of Directors present and called the meeting to order.

2. Pledge of Allegiance was led by Ansbach.

CITIZENS

3. None.

AGENDA ITEMS

4. Consider Leak Adjustment for 105 Mineola Ct.

- Request from Homeowner – Adoni Poledicha requested an additional billing adjustment for his leak; he has already received one billing adjustment.
- Board discussion/action – Hietpas made a motion to approve the second billing adjustment per the District’s policy formula. Hitchcock seconded the motion. Motion passed unanimously.

5. Consider Extension of Time for OD WW Services for 702 Cutlass.

- Request from Homeowner – Elaine Gardner represented the owners.
- Board discussion/action – Hietpas made a motion to extend the application until the end of the 2011 calendar year. Andrews seconded the motion. Motion passed unanimously.

6. Review of District Properties.

- Report from Land Committee – Bob Knaus reported on various pieces of District properties.
- Citizen Participation – Dave DeOme (Mayor of COL)

7. Consider Investment Order Amendment.

- Report from Finance Committee – Buddy Cook, Chair of Finance presented changes to the Order.
- Citizen Participation – Elsa Hopkins (705 Mariner)
- Board discussion/action – Hietpas made a motion to approve the Amended Order including the changes discussed. Hitchcock seconded the motion. Motion passed unanimously.

8. Review of Financial Order.

- Report from Finance Committee – Buddy Cook, Chair of Finance reported that no changes were proposed.

9. Consider Rate Order Amendment.

- Report from Finance Committee – Buddy Cook, Chair of Finance presented changes to the Order.
- Citizen Participation – Steve Swan (member of Finance)
- Board discussion/action – Hietpas made a motion to table this item. Andrews seconded the motion. Hietpas withdrew his motion. Hitchcock made a motion to approve the proposed amendments to the Rate Order. Hietpas seconded the motion. Motion passed unanimously.

10. Consider Return Check Policy Amendment.

- Report from Finance Committee – Buddy Cook, chair of Finance presented changes to the Policy to coincide with the Rate Order.
- Board discussion/action – Hitchcock made a motion to approve. Andrews seconded the motion. Motion passed unanimously.

11. Consider Director/Committee Travel Policy Amendment.

- Report from President – Jan Neese, member of APC presented changes to the Policy.
- Board discussion/action – Hitchcock made a motion to approve the changes. Andrews seconded the motion. Motion passed unanimously.

12. Consider Personnel Policy Amendments.

- i. 1.3 History
- ii. 1.4 Water
- iii. 2.2 Abbreviations

- iv. 3.18 Education Policy
- v. 3.20 Travel Policy
- vi. 4.1 General Discipline
- vii. 4.2 Progressive Discipline
- viii. 4.3 Suspension
- ix. 8.6 Vacation
- x. 8.12 On Call
- xi. 11.6 Cell Phone
- xii. Appendix E Travel Policy

- Report from APC Committee -- Lois Willis, member of APC presented changes for 3.20, 4.1, 4.2, 4.3, 11.6 and Appendix E.
- Board discussion/action -- Hietpas made a motion to approve the changes for 3.20, 4.1, 4.2, 4.3, 11.6 and Appendix E including the changes discussed. Hitchcock seconded the motion. Motion passed unanimously.

14. Consider Amendment to 19 acre Earnest Money Contract.

- Report from Counsel --Trish Carls presented the changes to the contract.
- Citizen Participation -- Buddy Cook (710 Rolling Green); Elsa Hopkins (705 Mariner)
- Board discussion/action -- Hietpas made a motion to approve the amendment to the contract including the changes discussed concerning the entrance on Lohmans. Hitchcock seconded the motion. Motion passed unanimously.

13. Consider Committee Resolutions.

- Report from President -- Ansbach briefed the Board of the background of the Resolutions.
- i. Finance
 - Citizen Participation -- Buddy Cook, Chair of Finance
 - Board discussion/action -- Hitchcock made a motion to approve the Finance Resolution with the minor changes discussed. Hietpas seconded the motion. Motion passed. Andrews voted no.

LUNCH BREAK FROM 12:10 TO 1:30

ii. Community Advisory

- Board discussion/action -- Hitchcock made a motion to approve the CAC Resolution with the minor changes discussed. Hietpas seconded the motion. Motion passed. Andrews voted no.

iii. Administration, Personnel & Communications

- Citizen Participation -- Lois Willis, Member of APC

- Board discussion/action – Hitchcock made a motion to approve the APC Resolution with the minor changes discussed. Hietpas seconded the motion. Motion passed. Andrews voted no.

iv. Engineering & Operations

- Board discussion/action – Hitchcock made a motion to approve the E&O Resolution with the minor changes discussed. Hietpas seconded the motion. Motion passed. Andrews voted no.

iv. Land

- Board discussion/action – Hitchcock made a motion to approve the Land Resolution with the minor changes discussed. Hietpas seconded the motion. Motion passed. Andrews voted no.

CONSENT AGENDA –Hitchcock made a motion to approve the consent agenda. Hietpas seconded the motion. Motion passed. Andrews voted no.

15. Approve Minutes of Regular Meeting of October 13, 2010.
16. Approve Capital Expenditures 11-5 Chlorine Gas Feed System (\$26,000).
17. Approve District Information Form.

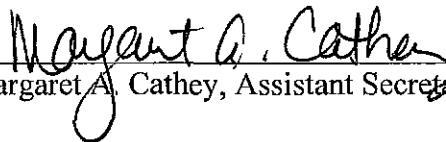
18. GENERAL MANAGER’S REPORT.

19. Board Members’ Comments.
 - Internal Audit presentation on 11/22 at 1:30pm

ADJOURNMENT


The meeting was adjourned at 2:30 pm.

Respectfully Submitted,


 Margaret A. Cathey, Assistant Secretary/Treasurer

Minutes approved on the 8 day of December, 2010.


 E.A. Anstaeck
 President, Board of Directors

ATTEST:

 Mark Hitchcock
 Secretary, Board of Directors