

Engineering and Operations Committee Meeting

Minutes

March 27, 2014

The meeting was convened at 3:00 P.M., Thursday, March 27, 2014, at the Lakeway Municipal Utility District's office located at 1097 Lohman's Crossing, Lakeway, Texas 78734-4459.

The following Engineering and Operations (E&O) Committee Members, General Manager (GM), and Board Liaison were in attendance:

Don Walden, *Chairman*,
Earl Foster, *General Manager, Lakeway M.U.D.*,
Bob Rives, *Committee Member (Secretary)*,
Pat Rossmiller, *Committee Member*.

Not in attendance:

Carl English, *Committee Member*,
Jerry Hietpas, *Board Member and Board Liaison to Committee*,
Wayne Seime, *Committee Member*.

The meeting's agenda had been distributed to all Committee members by Earl Foster (GM) on March 26, 2014. The designated Agenda for the meeting was:

1. Review Clearwell Timeline for Construction,
2. Discuss Bidding Process on April 3 and 10,
3. Comments on Specs,
4. Update on Rule Change,
5. S-4 and S-5 Permit Renewal,
6. Accept Carl English's Resignation.

Mr. Foster handed out a timeline dated March 27 which chronicled all the construction projects. The Clearwell and High Service Pump (HSP) showed that the public notice advertisement for the Clearwell was slated for today with an April 3 constructors' meeting for the Clearwell Project. May 1 would be the bid due date. The HSP Design is anticipated to be about July 1, and the public notice advertisement for the HSP would be August 1. Construction on Clearwell should begin in later May with the 150 days from the bid due date coming on the first of October and final completion early February, 2015. The Committee found the timeline to be an excellent guide for determining dates of future events. Mr. Foster also noted that there would be a preconstruction meeting with the city of Lakeway in the near future.

It was seen on the timeline that the Automatic Meter Readers (AMR) would be completed in early 2015. Presently there are 2050 AMR meters installed and the remaining 2000 installed by February, 2015. Again, Mr. Foster pointed out that when completed all meters could then be read in about a week instead of the present 20 days. This time savings will enable M.U.D. to read and bill on a monthly cycle.

A general discussion was initiated regarding the Lake Travis water level (@ 627.57 feet), noting that the combined storage 600,000 acre feet trigger point could be reached in late summer which could activate an LCRA notification of water reduction measure in the near future. Presently the combined storage was estimated at 755,424.

The next item on the agenda was a discussion concerning the bidding process. The timeline indicated that a pre-meeting was scheduled for April 3, at 2:00 PM at the M.U.D. office. Mr. Foster asked that Committee members send in their questions by e-mail ASAP. One question on specs was asked at the meeting regarding "disputes with construction issues" as it was not clear if disputes would be by mandatory mediation or by binding arbitration. The GM said he would clarify this with the Committee with an e-mail on M.U.D.'s position. At the meeting there was basically an agreement that the bid form was fairly straight forward. On April 10; at 2:00 PM there will be a bid meeting with contractors. Committee members were asked to be present at this meeting.

Mr. Foster reviewed the TCEQ rule changes mentioning that the Board of Directors approved the rule change attempt on January 8. As a result M.U.D. has a meeting with TCEQ to discuss the change on April 1, 2014. It is expected that M.U.D. will submit to TCEQ on June 1 and this most likely would go to the TCEQ commissioners on August 1.

Mr. Foster stated that the S-4 and S-5 Permits expire on December 1, 2014, and renewal papers will be submitted to TCEQ on first of June so as to comply with the six month notice period.

The Chairman acknowledged the resignation request by Mr. Carl English that was sent via e-mail on March 24, 2004. Mr. Walden said we all regret the loss of Mr. English in that he is a knowledgeable and valued member of the Committee. Mr. Foster said he would still maintain contact with Carl and felt he could still call on him in regards to particular E&O problems. It was moved and seconded to accept his request.

The special bid meeting was announced to be on April 10th at 2:00PM. Regular business was completed and the meeting was adjourned at 3:50 PM.

The minutes have been read and approved by e-mail:

These minutes approved this 8st day of April, 2014.

Yeas , Nays , Abstain .

Robert Rives, Secretary, E&O Committee, Lakeway MUD