

Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
July 29, 2015

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Larry Burmeier Mel Neese Tom Brewer Kay Andrews
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Director Absent:	Jerry Hietpas
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Staff Present:	Earl Foster Loyd Smith
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QUORUM

1. Determine Quorum and Call to Order

Meeting was called to order at 9:30AM.
Burmeier declared a quorum of Directors present.

2. Pledge of Allegiance was led by Burmeier.

CITIZENS

3. None

AGENDA ITEMS:

4. Discussion/action to Approve Purchasing Policy and Procedures

- Foster reviewed the Purchasing Policy and Procedures.
- General Board Discussion.
- Brewer moved to approve the Purchasing Policy and Procedures; Neese seconded
- Neese offered an amendment stating Property Insurance changes should go to the APC Committee prior to going to the Board. Brewer seconded.
- Andrews stated changes should also go to Finance Committee.
- Motion that Property Insurance changes go to the APC Committee before going to the Board passed 3-1. Andrews voted against.
- Motion to approve the Purchasing Policy and Procedures as amended passed 3-1. Andrews voted against.

5. Discussion/Action to approve bids for 2 F-150 Ford trucks.
 - Foster reviewed the price quotes for trucks.
 - General Board Discussion.
 - Andrews stated she would like to see numbers on the trucks when lettering is applied; Foster stated that could be done.
 - Brewer moved to accept the price quote from Johnson Sewell Ford.
 - Neese seconded; Motion passed unanimously.

6. Discussion/action on Land Committee Resolution and Appointment/reappointment of Members to the Land Committee.
 - Foster reviewed the Resolution, announced the resignation of Ed Maeder, and the candidacy of Scott Hamilton and Dave DeOme.
 - Burmeier thanked Ed Maeder for his service.
 - General Board Discussion
 - Neese moved that the number of Land Committee members remain at a maximum of 5 members; no second.
 - Brewer moved that the number of Land Committee members be increased to 6 until the sale of the Lohmans Crossing land was completed and then return to a maximum of 5; Burmeier seconded.
 - Motion passed unanimously.
 - Andrews moved to approve Scott Hamilton as a Land Committee Member; Brewer seconded. Motion passed unanimously.
 - Neese moved to approve Dave DeOme as a Land Committee Member; Burmeier seconded. Motion passed unanimously.

8. Discussion/Action on Travis County MUDS 11, 12, & 13 Revised Agreement.
 - Foster reviewed the changes to the agreement.
 - Joe Diquinzio (MUD 11 General Manager explained that the 100 acres could not be exactly identified until permits with TCEQ were finalized.
 - Sue Crawford, CFO/Controller of Rough Hollow Development explained the Letter of Credit for \$3.4M in place and took questions from the Board.
 - General Board Discussion.
 - Burmeier moved to accept the agreement; Brewer seconded.
 - Motion passed unanimously and agreement was signed.

7. Discussion/Action on Liaisons Responsibilities on Committees
 - Burmeier stated that Liaisons were in attendance only to provide information if needed. He stated we have dedicated people working together to provide a good

product at a good price. Board members should handle requests for information through appointments with the General Manager, not through direct contact with the staff.

- Neese stated that Board members should not question any staff members without going through the General Manager.
- General Board Discussion.
- Brewer stated there was nothing in Policy about duties and responsibilities of Directors. He presented an Amendment to the Committee Meeting Procedures.
- Brewer moved to approve the Amendment after striking the sentence "The Liaison may sit at the table at the discretion of the Committee Chair". Burmeier seconded. Motion passed unanimously

9. Discussion/Action on FY 2016 Revenue/Expense Budget

- Foster gave an overview of the preliminary budget noting that more information is needed before revenue and expense numbers are finalized.
- Neese requested that \$500 be added as a line item for LMUD participation in the Annual 4th of July Parade.
- General Board Discussion.
- No action was taken.

CONSENT AGENDA:

10. Approve Minutes of Regular Meeting June 10, 2015.
11. Approve Easement Release Neil & Barbara West Lots 607 Bermuda & 593 Sunfish.
 - Foster pulled Item #11 from the Consent Agenda.
 - Neese moved to approve Item #10; Brewer seconded. Motion passed unanimously.

FINANCIAL REPORT:

12. Financial Report
 - A. Discussion of Financial Report for May 2015.
 - B. Discussion of Budget versus Actuals through May 2015.
 - C. Discussion of Calendar August, September 2015.
 - D. Excel Pay Application Number 4.
 - Neese moved to approve Financial Reports and Excel Application; Andrews seconded
 - Motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 11:30AM.





Loyd Smith, Office Manager

Minutes approved on the 26th day of August, 2015.



President, Board of Directors

ATTEST:


Secretary, Board of Directors