

Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
September 14, 2016

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Larry Burmeier Tom Brewer Lawrence Christian Don Goff Jerry Hietpas
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Staff Present:	Earl Foster Loyd Smith
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QUORUM

1. Determine Quorum and Call to Order
Meeting was called to order at 9:30AM.
Burmeier declared a quorum of Directors present.
2. Pledge of Allegiance was led by Burmeier.

CITIZENS

3. None

AGENDA ITEMS:

4. Public Hearing on 2016 Proposed Tax Rate
 - Burmeier opened the Public hearing.
 - Foster reviewed proposed Tax Rate of .1360/\$100, Water Base Rate of \$20.00, and Wastewater Base Rate of \$14.00.
 - No Citizens participated in the discussion.
 - General Board Discussion
 - Rates will be adopted in the Special Meeting September 28, 2014.
 - No action was taken; Public Hearing was closed.
5. Discussion and possible action to approve Merit Increase for FY 2017.

- Chuck Moreland, Vice Chair, APC Committee, reviewed the committee's research on the market and recommended a 3% average merit increase.
 - General Board Discussion.
 - Brewer moved to approve the 3% average Merit Increase per the committee's recommendation; Hietpas seconded.
 - Motion passed unanimously.
6. Discussion/Action and possible action Discussion and possible action to approve Medical Insurance Provider for FY 2017.
- Moreland reviewed the APC Committee's recommendation that all Medical Insurance remain with current providers. Justin Clark with Frost Insurance expounded upon the coverages under consideration.
 - Goff moved to approve the APC Committee's recommendation; Hietpas seconded.
 - General Board discussion.
 - Motion passed unanimously.
7. Discussion and possible action to approve the District's FY 2017 Revenue/Expense Budget.
- Foster reviewed the proposed budget.
 - Christian moved to approve the budget as presented; Goff seconded
 - General Board Discussion.
 - Motion passed unanimously.
8. Discussion and possible action to approve transferring \$21,500 from budget line item 7105 to Capital Expenditure 14-08 to Re-paint Elevated Storage Tanks.
- Foster reviewed the need for keeping painting reserves funded.
 - Brewer moved to approve the transfer; Christian seconded.
 - General Board Discussion
 - Motion passed unanimously.
9. Discussion and possible action on Engaging PMB Helin Donovan as our Financial Auditor for FY 2016.
- Foster stated we do not yet have an Engagement letter for FY 2016.
 - Goff moved that Foster work with the auditor to secure the letter; Brewer seconded.
 - General Board discussion; it was mentioned that if the Engagement Letter was secured, the Board could move on it at the Special Meeting on September 28, 2016.
 - Motion passed unanimously.
10. Discussion and possible action to approve Excel Construction quote on Raw Water Barge (B-4) Support and Structural Modifications.
- Foster reviewed the Modifications and noted that our partners in the Barge would share in the cost.

- Hietpas moved to approve the quote; Brewer seconded.
- General Board Discussion
- Motion passed unanimously.

Burmeier moved item 11. to the end of the agenda.

12. Discussion/Action on Financial Reports

- Foster reviewed Financial Reports and Calendars.
- General Board Discussion
- No Action was taken

CONSENT AGENDA:

Brewer moved to approve the consent agenda; Goff seconded. Motion passed unanimously.

- 13. Approve Minutes of Regular Meeting of August 10, 2016.
- 14. Approve E&O Committee Appointment
- 15. Approve Board Members expenses for Required Financial Training
- 16. Approve suggested Bad Debt Write-Offs in the amount of \$732.68.

Burmeier called for the Board to go into Executive Session to discuss real property matters in accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code (Section 551.072).

Board went into Executive Session at 10:41AM.

Board came out of Executive Session and reconvened at 11:40AM

11. Discussion and possible action on contract for 82 acres from HSD-Lakeway.

- Goff moved to authorize Foster to continue negotiations with HSD-Lakeway; Christian seconded.
- General Board discussion.
- Motion passed unanimously.

ADJOURNMENT

The meeting was adjourned at 11:41AM.



Minutes approved on the 12th day of October, 2016.

Lloyd Smith

Lloyd Smith, Assistant Secretary/Treasurer

Larry Burmeier

President, Board of Directors

ATTEST:

Don Goff

Secretary, Board of Directors