

Minutes
Lakeway Municipal Utility District
Board of Directors Meeting
May 10, 2017

The Board of Directors met in REGULAR session at 9:30AM at 1097 Lohmans Crossing, Lakeway, Texas, with the following:

Directors Present:	Larry Burmeier Lawrence Christian Don Goff Jerry Hietpas
Directors Absent:	Tom Brewer
Staff Present:	Earl Foster Loyd Smith

QUORUM

1. Determine Quorum and Call to Order

Meeting was called to order at 9:30AM.
Burmeier declared a quorum of Directors present.

2. Pledge of Allegiance was led by Burmeier.

CITIZENS

3. None

AGENDA ITEMS:

4. Discussion and Possible Action on Salary Survey Presented by HR Matters Global.
- Foster reviewed the process and introduced Victoria Musa-Lyons, Owner of HR Matters Global.
 - Musa-Lyons explained the methodology, participants, and conclusions of the survey.
 - Chuck Moreland, Chair of the APC Committee, explained the process of the Committee meeting with Musa-Lyons to review the findings and refining the results to better meet LMUD needs. Moreland presented the Committee's recommended changes to titles, classifications, and salary ranges.

- General Board Discussion
- Goff moved to accept the APC Committees recommendations as presented; Christian seconded.
- Motion passed unanimously.

Goff left the meeting due to prior commitments.

5. Discussion and possible action on Side Line Easement Release for 811 Sunfish.
 - Foster pulled the item to be placed on the June agenda.
6. Discussion and possible action on Pay Application #2 from Central Road Utility for Contract Awarded on S-5 Reuse improvement and I-4 Underdrain Lift Station.
 - Foster reviewed the status of the project and noted that the Pay Application had been reviewed by the E&O Committee who recommended payment.
 - Heitpas asked if there had been any change orders; Foster said there is a possible change order of approximately \$5K that had not been fully researched yet.
 - General Board Discussion.
 - Hietpas moved to approve the Pay Application; Christian seconded.
 - Motion passed unanimously.
7. Discussion and possible action on Open Meetings Law.
 - Hietpas reviewed concerns that social media may present new opportunities for violations of Open Meetings Law, and suggested the Board needs to be educated on how to avoid any such violations.
 - Foster reviewed some specifics of the Open Meeting Laws, and warned that any discussion about MUD business outside of Board Meetings could lead to violations. He cautioned the Board to avoid "Walking Quorums", and be very careful with "Verbal Exchange" when other Board Members are present.
 - Hietpas pointed out the "Verbal Exchange" is not defined.
 - Christian stated that if one only reads a post it does not constitute an "Exchange".
 - Citizens Participation-Wendy Severance, 404 Rolling Green, spoke in support of transparency and expressed her belief that LMUD should never post anything unless it had been voted on and approved prior to posting. She suggested the LMUD ethics policy should be revised to include social media and fake profiles.
 - Hietpas noted that LMUD Committee Members are not bound by Open Meeting Laws as long as their recommendations are not "Rubber Stamped" by the Board.
 - Foster cautioned against any Board Member publishing Lakeway MUD business on any Social Media.
 - General Board Discussion.

- Hietpas moved that Staff be tasked with developing a written policy around this discussion to include ethics enforcement and understanding social media. Christian seconded.
- Motion passed unanimously.

Burmeier stated that the Board would be going into Closed Session for Item 8 and the remaining items on the agenda would be covered prior to the Closed Session.

9. Discussion and Possible Action on Financials and Calendar.

- Foster reviewed the Financials and Calendar and noted that the District is in good financial position.
- General Board discussion
- No action was taken.

CONSENT AGENDA:

Hietpas moved to approve the Consent Agenda; Christian seconded. Motion passed unanimously.

10. Approve Minutes of Regular Meeting of April 12, 2017.

11. Expenditures over \$25,000.

8. Discussion and Possible Action on contract for 82 Acres from HSD-Lakeway.

The Board went into Closed Session at 10:20AM.

The Board returned to Open Session at 10:55AM.

- Hietpas moved to direct the General Manger to continue discussions with HSD-Lakeway. Christian seconded.
- Motion passed unanimously.

ADJOURNMENT

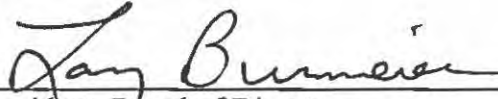
The meeting was adjourned at 10:58AM.



Loyd Smith, Finance/Administration Manager



Minutes approved on the 12th day of June, 2017.



President, Board of Directors

ATTEST:



Secretary, Board of Directors